



TERRORISM LIAISON OFFICER (TLO)
and/or
TLO-COORDINATOR (TLO-C)
AUTHORIZATION

The purpose of this document is to designate a Terrorism Liaison Officer (TLO) and/or a Terrorism Liaison Officer Coordinator (TLO-C) for federal, state, and local law enforcement jurisdictions served by the Northern California Regional Intelligence Center (NCRIC). The NCRIC provides criminal/terrorism intelligence dissemination and collection in partnership with the operational responsibilities of the F.B.I. Northern District's Joint Terrorism Task Force (JTTF), United States Department of Homeland Security, and other agencies.

In an effort to support and encourage active participation with the NCRIC, Peace Officer Standards and Training (POST) required training courses will be provided to the designated TLO's and/or TLO-C. In addition, terrorism related courses provided by the NCRIC, Department of Homeland Security, Federal Bureau of Investigation, and other federal and private entities will be offered to your agency/department participants.

The TLO and/or TLO-C can serve from any rank/assignment that best serves the jurisdictional purposes. The TLO and/or TLO-C designations remain at the sole discretion of the Agency/Department Head (or his/her specific designee) subject to confirmation by the NCRIC TLO Program Manager, and completion of the requisite P.O.S.T. certified training.

The TLO duties and criteria include:

- Attend 8 hour, introductory TLO Course presented by the NCRIC.
- Signature of a: FOR OFFICIAL USE ONLY (FOUO)/ (LES) LAW ENFORCEMENT SENSITIVE NON-DISCLOSURE AGREEMENT at the time of training.
- Participation in information sharing with the NCRIC including receiving intelligence bulletins and reporting suspicious activities (while working within the agency's reporting protocols).
- Serving as a potential point of contact between the NCRIC and the TLO/TLO-C's agency.
- Participation in delivery of related agency/departmental training.

The TLO-C duties and criteria include:

- Attend 8 hour, introductory TLO Course presented by the NCRIC.
- Signature of a: FOR OFFICIAL USE ONLY (FOUO)/ (LES) LAW ENFORCEMENT SENSITIVE NON-DISCLOSURE AGREEMENT at the time of training.
- Participation in information sharing with the NCRIC including receiving intelligence bulletins and reporting suspicious activities (while working within the agency's reporting protocols).
- Serving as a potential point of contact between the NCRIC and the TLO/TLO-C's agency.
- Participation in delivery of related agency/departmental training.
- Coordinate jurisdictional related TLO intelligence dissemination, gathering, and reporting.
- Jurisdictional Point of Contact (POC) for the NCRIC.

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PART 2
TERRORISM LIAISON OFFICER (TLO)
and/or
TERRORISM LIAISON OFFICER-COORDINATOR (TLO-C)
AUTHORIZATION

Agency/Department Name: _____

(One document per designation)

I authorize the requisite P.O.S.T. certified TLO and/or TLO-C and acknowledge the listed collateral duties of the TLO and/or TLO-C.

(Check One)

I hereby authorize the following member to serve as an agency/departmental **TLO** _____
TLO-C _____

Name: _____

Rank & Assignment: _____ / _____

Direct Phone: _____ Cell Phone: _____

E-Mail Address: _____ Fax#: _____

Mailing Address: _____

Agency/Department Head

Name (print): _____

Signature: _____

Title/Rank: _____

Date: _____

Note: This signed document must accompany the TLO and/or TLO-C designee to the initial P.O.S.T. training. Please retain a copy of this document in the Personnel File of each designee.

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